

PROCUREMENT SPECIALIST / ANALYST WITH EUROPEAN LANGUAGES PROFILE 2

PROCUREMENT ANALYST / PROCUREMENT SPECIALIST / BUYER / STRATEGIC SOURCING SUPPORT

PROFILE / KEY SKILLS:

A highly successful and motivated Procurement Specialist with a wealth of **business development, strategic sourcing and analytical** experience in **blue chip** organisations. **Fluent in English, Spanish and French** and a sought after team member with a friendly and helpful manner. Excellent negotiation skills and a **proven history of category management and achieving significant savings**. Degree qualified. Areas of expertise:-

- Formulation of category strategies (Indirect and Direct spend)
- Leading and preparation for multiple, concurrent implementation projects by country
- eProcurement Implementation
- Training and education of internal stakeholders across EMEA
- Monitoring supplier performance through D&B reports and benchmarking exercises in order to leverage spend
- Advanced knowledge of Microsoft Word, Excel, Powerpoint, Visio and Outlook, as well as Microsoft Access and HTML. ECDL Qualification, ERP Systems; SAP, Procurement Systems: Emptoris

INDUSTRY SECTOR EXPERIENCE:

- Financial Services
- Media/Entertainment
- Public Sectors
- Travel

CATEGORY/COMMODITY EXPERIENCE:

- Professional Services
- Facilities / Corporate Services
- Print
- Capex
- Marketing Services
- Promotional & Product Merchandise
- Purchasing Cards
- OJEU

SELECTED ACHIEVEMENTS:

- **Savings of up to 40%** for Indirect Tendered Services (for savings achieved vs. current suppliers).
- Acquisition of Products and Services with **savings of up to 40%** for the recently acquired division.
- **Annual Savings of over 30%** achieved for Events Agencies.
- Formulation of category strategies (Indirect and Direct spending) in order to identify savings and develop suppliers base.
- Supporting 11 legal entities under the organisation's umbrella in all areas of requirements, Capex, Indirect and Operational Spend.
- Implementation of new eProcurement tool in Germany, Belgium and Austria.
- Lead the preparation of multiple, concurrent implementation projects by country ensuring suppliers and stakeholders meet projected time-lines and objectives.
- Spot Buys with **savings of over 51%** versus original quote (Merchandise items for charity event).
- Spot Buys exercises with **savings of up to 21%** versus original quote (Evacuation Equipment).
- Develop spend analyses (Events agencies) based on reports run in SAP in support of sourcing initiatives.
- Coordination of the implementation process and management of a Purchasing Card Programme.
- Managing all relations with suppliers to identify new values, reduce risk and create a cooperative relationship.
- Monitoring supplier performance through D&B reports and benchmarking exercises in order to leverage spend.
- Managing all interactions with suppliers when required in order to identify new values, reduce risk and create a cooperative relationship.
- Management of the GR/IR report with 10% decrease achieved based on quarterly set targets
- Training and education of internal stakeholders across EMEA.

..... for more information please call or email the team +44 (0)1403 248 448 or info@beselect.co.uk

